



Amajuba District Municipality

Amajuba District Municipality is an equal opportunity, affirmative action Employer and also encourages applications from disabled persons. We make reference to the employment of applicants in terms of Employment Equity Plan.

CHIEF AUDIT EXECUTIVE (CAE) – POST LEVEL 02 DEPARTMENT: Office of the Municipal Manager

Minimum Requirements:

B. QUALIFICATIONS AND EXPERIENCE:

• B Com Degree or B Tech Degree in Internal Audit and/or Risk Management (NQF 7) • 4 years' auditing experience • Compliance with the Financial and Supply Chain Management Competency Areas as required in terms of GNR493 as published in Government Gazette No. 29967 of 15 June 2007 (Municipalities were granted exemption from regulation 15 and 18 of Government Gazette 29967 under Notice No. 40593 of 3 February 2017, subject to conditions of compliance with Minimum Competency Levels within 18 months of date of employment) **ADDED ADVANTAGE:** • Certified Internal Auditor (CIA) or Certified Government Audit Professional (CGAP)

Summary of Duties:

- Manages the Internal Audit functionality;
- Co-ordinate specific processes to support the formulation of the Audit Plan and Program;
- Monitor compliance and conducting investigations to determine the extent of variation or non-conformance to statutory requirements, policies and procedures;
- Advise the Accounting Officer and report to the Audit Committee on the implementation of the internal audit plan
- Manage and monitor the implementation of risk management and mitigation strategies within the Municipality
- Assess effectiveness and efficiency of Risk Management and Fraud prevention processes and procedures, liaise with various stakeholders
- Prepare and present comments and opinions and providing guidance on the interpretation of principles to enable re-alignment of functions and responsibilities ensuring the activities of the Municipality are conducted and concluded in a credible manner;
- Ensure that key risk based issues are given consideration during the formulation of plans and programs in accordance with applicable legislation;
- Manage the implementation of audit investigative processes to determine irregularities or non-compliance;

Remuneration: R460 251.29 per annum

Applications consisting of a comprehensive CV, covering letter together with certified copies of matric certificate, tertiary qualifications, driver's license and ID must reach the HR Department no later than **12h00 on 11 May 2018**. *Enquiries may be directed to the HR Department: 034-3297200 during office hours.*

Facsimiles, emails or late applications will **not** be accepted. Only short-listed applicants will be contacted and subjected to the vetting process. If you are not contacted within one month after the closing date, your application would have been unsuccessful. Applications **MUST** be addressed to The Municipal Manager on:

Physical Address:

Amajuba District Municipality
B9356 Amajuba Building
Section1
Madadeni 2952

Postal Address:

Amajuba District Municipality
Private Bag X6615
Newcastle
2940

SR ZWANE

MUNICIPAL MANAGER