

AMAJUBA DISTRICT MUNICIPALITY

Amajuba District Municipality, situated in Madadeni is an equal opportunity, affirmative action employer. Suitable candidates are invited to apply for the post as indicated below.

CHIEF FINANCIAL OFFICER: FINANCIAL SERVICES: REF: CFO 001

This is a fixed-term employment contract for 5 years and the incumbent shall be expected to sign an employment contract, a performance agreement and disclosure of financial interest.

Key Requirements: A three year qualification in Accounting, Finance or Economics (preferable a degree) or any relevant qualification at NQF level 6.

A qualification relating to the National Treasury Competency Requirements for Senior Officials e.g. CPMD/MFMP/ELMDP.

The applicant must have 5 years proven successful middle level management experience.

Registration with the Professional Body.

Competencies as per GG No:29967, June 2007 and Government Gazette No. 37245 of 17 January 2014

KNOWLEDGE: A sound knowledge of Local Government Finance Management Act (MFMA) and Treasury Regulations and other legislations, procedures and processes pertaining to Local Government finance.

Key Performance Areas:

The incumbent will be accountable to the Municipal Manager / Accounting Officer and be responsible for the following:

- Manage and responsible for the planning, organising, coordinating, delegating and control of all the activities of the staff of the Finance Department, inclusive of Supply Chain Management Services.
- Perform tasks such as budgeting, accounting, analysis, financial reporting, cash management, debt management, review and other duties as may be delegated in terms of the MFMA by the Accounting Officer.
- Responsible for the compilation of financial statements and control of bank accounts.
- Responsible to ensure full compliance with the MFMA and the Financial Regulations and keeping abreast with circulars and legislation affecting the municipality.
- Advise the Accounting Officer on the exercise of powers and duties assigned to the accounting officer in terms of the MFMA.
- Advise Senior Managers and other Senior Officials in the exercise of powers and duties assigned to them in terms of the relevant sections of the MFMA.
- Ensure the development and implementation of programmes and strategies that will ensure effective and sustainable financial performance.
- Preparing and submitting regular reports to Council, Executive Mayor, Provincial and National Departments as when required.
- Overall responsibility and accountability for all income, expenditure, assets and the discharge of the Council's liabilities.

Remuneration: All-inclusive salary: R 685 806 – R 855 331 p.a. In line with Notice that the Minister published in the Government Gazette which effectively sets upper limits on the remuneration packages to be paid.

Applications must be submitted on an official Amajuba District Municipality's application form that is downloadable on our website: www.amajuba.gov.za and must be accompanied by a comprehensive CV, original certified copies of certificates and covering letter. Applications not made on the official form will not be considered.

Note: People who previously applied for this position are encouraged to re-apply.

Facsimiles, emails or late applications will **not** be accepted. Only short-listed applicants will be contacted. If you are not contacted one month after the closing date, your application would have been unsuccessful. Short-listed candidates will be subjected to security and reference checks as well as competency assessments as per regulations.

Enquiries may be directed to HR Department at 0343297200.

Closing date for all applications: 27 January 2016

**LM Africa
Municipal Manager**

**Amajuba District Municipality
Private Bag X6615
Newcastle 2940**